

**MINUTES OF REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
LATHROP IRRIGATION DISTRICT**

The Regular Meeting of the Board of Directors of the Lathrop Irrigation District convened on Wednesday, April 24, 2024, at 4:00 p.m. at 1235 Academy Dr, Lathrop, California. The meeting was noticed as an optional online meeting for members of the public and staff.

Board of Directors Present: Juan Vega, Ravi Kotecha and Michael Dell’Osso

Directors Absent: None

Also Present: Curtis Bryant, Terry Truscott, Marylou Enriquez, Erik Jones and (Brian Biering via online).

Public Present: Michael & Jacob Web-site Design

There being a quorum present, the meeting was declared in order by Director Vega at 4:05.

PUBLIC COMMENT: Michael and Jacob from Streamline did a presentation for a Web-site Design.

APPROVAL OF THE MINUTES OF March 27, 2024, Regular Board Meeting: Director Kotecha made a motion to approve the minutes and the motion was seconded by Director Dell’Osso. The motion was approved on a vote of 3-0.

**STAFF REPORTS:**

- a. Mr. Bryant provided an update on the Mainspring Generator project. The underground work has been completed and Mainspring will be coming to do their underground work. Engineers are still waiting on PG&E.
- b. Mr. Bryant provided an update on the Switchyard / Substation. Construction is 95% complete, Engineer is wrapping up and then Hotline will come in to complete.
- c. Michael and Jacob from Streamline did a presentation for the Web-site Design. They will provide a quote for the design and client references from other districts.

**PRESENTATION OF REDLINE EDITS FOR THE COLLECTIONS PROCESS FOR THE TARIFF:**

Mr. Jones presented the collections redline edits needing updates. He will go over the edits with Brian Biering and then present it to the board.

CLOSED SESSION: Entered into closed session at 5:03pm. No action was taken. Closed session ended 5:18pm.


DISTRICT ENGINEERS REPORT: Mainspring update included under staff reports. Mr. Jones provided update on the Substation & Switchyard. The Engineers are suggesting new splices. Hotline is the contractor for splicing. High POT test was brought to Mr. Jones's attention by the district engineer's request. Staff is advising.

TREASURES REPORT: Ms. Truscott presented the March 2024 warrants for approval, as well as a report on the district's cash position. Director Kotecha made a motion to approve warrants and Director Dell'Osso made a second to the motion. The motion was approved by a 3-0 vote. Also reviewed for March was the Budget to Actual, Wilmington Statements, River Islands Cost to date and Balance Sheet.

OTHER BUSINESS: Mr. Bryant discussed installation of security cameras at the substation. Monthly fee is estimated at \$150.00 per camera plus onetime installation fee. He will present the board with the costs at next month's meeting. Mr. Jones suggested getting tablets for the monthly board meetings instead of creating binders. Mr. Jones will look into the cost for the tablets. Employees can also use the tablets.

ADJOURNMENT: The meeting was adjourned at 5:38pm on a motion made by Director Kotecha and seconded by Director Dell'Osso, the motion passed with a 3-0 vote. The next meeting is on May 22, 2024.

Respectfully Submitted,

  
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Terry Truscott  
Secretary / Treasurer